

GOVERNANCE

COMMITTEE DECISION SHEET

RISK, AUDIT AND PERFORMANCE COMMITTEE - THURSDAY, 23 JUNE 2022

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1	<u>Welcome and Introductions</u>			
2	<u>Members are requested to intimate any declarations of interest</u>	There were no declarations of interest intimated.		
3	<u>Members are requested to determine that any exempt business be considered with the press and public excluded</u>	There was no exempt business.		
4	<u>Minute of Previous Meeting of 26 April 2022</u>	<p>The Committee had before it the minute of its previous meeting of 26 April 2022, for approval.</p> <p><u>The Committee resolved:-</u></p> <p>(i) with regard to Article 4(i) of the Minute (Minute of the previous meeting of 1 March 2022), to instruct the Strategy and Transformation Lead to provide further assurance regarding numbers of carers; and</p> <p>(ii) to otherwise approve the minute as a correct record.</p>		
5	<u>Business Planner</u>	to note the content of the Planner.		

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6	<u>Directions Process Report - HSCP.22.043</u>	to agree the process as outlined in section 3.5 and demonstrated in Appendix A of the report.		
7	<u>Audit Scotland - Drug and Alcohol Service Briefing - HSCP.22.048</u>	(i) to instruct Simon Rayner to report back to Committee with the completion of the Self Assessment form in order to provide further assurance; and (ii) to otherwise note the content of the report.		
8	<u>Review of Audit Scotland Reports - HSCP.22.050</u>	(i) to note that The IJB Chair would forward information to the Strategy and Transformation Lead regarding good practice in Forth Valley; and (ii) to otherwise note the recommendations made by Audit Scotland in the 'NHS in Scotland 2021' report.		
9	<u>Internal Audit Annual Report - HSCP.22.045</u>	(i) to note the Internal Audit (IA) Annual Report 2021-22; (ii) to note that the Chief Internal Auditor had confirmed the organisational independence of Internal Audit; (iii) to note that there had been no limitation to the scope of Internal Audit work during 2021-22; and (iv) to note the progress that management had made with implementing recommendations agreed in Internal Audit reports.		
10	<u>Internal Audit Report - IJB Performance Management Reporting HSCP.22.046</u>	to approve the recommendations.		
11	<u>Primary Care Improvement Plan Update - HSCP.22.044</u>	(i) to note the update presented on the PCIP, as outlined in the report and its appendices;		

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		<ul style="list-style-type: none"> (ii) to note that a workshop on 13 July 2022 was planned for a Primary Care Improvement Plan session for wider IJB members; (iii) to note the Transformation and Strategy Lead would arrange for updates to be circulated in respect of xx; and (iv) to request that a further PCIP performance update was presented to the committee in Spring 2023 (unless required by exception). 		
12	<u>Signposting Protocol to External Services - HSCP.22.049</u>	to approve the draft Signposting Protocol attached at Appendix A of the report.		
13	<u>CAMHS - Mental Welfare Commission - Young People - Monitoring Report 2020-21 - HSCP.22.047</u>	<ul style="list-style-type: none"> (i) to note the recommendations made by the Mental Welfare Commission in the Young People's Monitoring Report 2020-21 (Appendix A) and provide an update on the IJB's progress in relation to these and any previous recommendations; (ii) to instruct the Chief Officer to provide a further update to the Risk, Audit and Performance Committee following the publication of the 2021-22 Mental Welfare Commission in the Young People's Monitoring Report; (iii) to agree that the Service Manager, Child & Adolescent Mental Health Services report back to Committee on 1 November 2022 following the publication of the 2021-22 Mental Welfare Commission in the Young People's Monitoring Report, due in October 2022; and (iv) to agree that the Service Manager, Child & Adolescent Mental Health Services would update Committee further on 1 November 		

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		2022 with specifics regarding gaps in services, actions and target timescales.		
14	<u>Justice Social Work - Annual Performance Report - HSCP.22.042</u>	(i) to note the Annual Performance Report 2021-22; and (ii) to note the update provided in respect of the Delivery Plan 2021- 2022.		
15	<u>Confirmation of Assurance</u>	to note they had received Confirmation of Assurance from the reports and associated discussions presented and that further assurance had been evidenced by the activity of all staff in not only producing the necessary information but also by the delivery and modifications of processes and services in a regular and sustained manner.		
16	<u>Date of Next Meeting - Tuesday 9 August 2022 at 10am</u> Future meetings: Tuesday 1 November 2022, at 10.00 a.m. Tuesday 28 February 2023, at 10.00 a.m.	to note the future meeting dates.		

Should you require any further information about this agenda, please contact Emma Robertson, emmrobertson@aberdeencity.gov.uk